

**URGENT//IMPORTANT**

GOVERNMENT OF TELANGANA  
MUNICIPAL ADMINISTRATION DEPARTMENT

O/o. Commissioner and Director of  
Municipal Administration, Telangana, Hyderabad.

Endorsement.No.186812/2020/H3,

Dt. 06/07/2020

"Draft Government Memo No.3654/General/2020, Dt.01.07.2020 is hereby communicated and to follow the instructions issued scrupulously and take necessary action."

**DR N SATYANARAYANA IAS  
DIRECTOR OF MPL ADMN**

To

All the Municipal Commissioners in the State.

Copy to the RDMA Hyderabad and Warangal with a request to communicate the same to all the ULBs concerned.

Copy to all the Collectors & District Magistrates in the State for information.

Copy to all the Additional Collectors/Additional Collector(Local Bodies) in the State for information.

Copy submitted to the Principal Secretary to the Government, MA&UD Department for kind information.

**Signature valid**

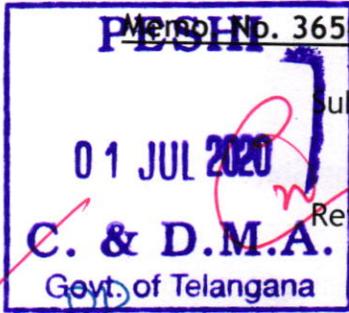
Digitally signed by Dr N  
Satyanarayana IAS  
Date: 2020.07.06 11:48:10 IST  
Reason: Approved



**GOVERNMENT OF TELANGANA**  
**MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (GENERAL) DEPARTMENT**

Memo No. 3654/General/2020

Dated: 01-07-2020



Sub: MA & UD Dept. - COVID - 19 - Guidelines on COVID-19 dead - Issued - Reg.

Ref: 1. G.O. Rt. No. 169, MA&UD (General) Department, dated 01-04-2020.  
2. Govt. Memo No.3654/General/2020, dated 02-04-2020.

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As the COVID-19 deaths are occurring in **Central Government Hospital** (Army, Railways, ESI others) and **COVID designated Private Hospitals**, it is the responsibility of these Hospitals to keep Designated Separate Freezers (for atleast a day to facilitate to families) mandatorily, ambulance, handlers with PPE, as per reference 1<sup>st</sup> cited above. The hospital administration shall ensure safe transport to the appropriate place of dead disposal facility being used by the ULB and thereafter, the disposal to be done by concerned ULB as per SOP. The Director of Medical Education, Telangana, Hyderabad to ensure and coordinate that these hospitals keep the necessary infrastructure and fix-up the roles and responsibilities on the concerned.

- i. The GHMC shall ensure a dedicated team at designated disposal facility with proper PPE, safety norms in place to organize the cremations systematically monitored by the respective Zonal AMOH /MOH respectively. Details of the mechanism in place is yet to be furnished by GHMC.

- Action by Commissioner, GHMC.

- ii. For suspected or positive deaths occurrences during Home Quarantine , all the ULBs shall keep a team with ambulance, handlers with PPE, wrapping and cleaning material and to keep for assistance the concerned District Medical Officers ,Police SHO and to arrange as per COVID dead disposal SOP vide reference 1<sup>st</sup> cited above.

- Action by Director of Municipal Administration, Telangana

- iii. The GHMC shall take the services of registered NGOs with dedicated Handlers for transporting as per SOP through Ambulances, PPEs, for the purpose of COVID disposal from Private Hospitals /Home Quarantine, under concerned Police Escort and may also utilize their services to operate and provide services for disposal of COVID dead bodies at designated COVID disposal facility, keeping in view the religious sentiments and COVID SOP safety norms as given in reference 2<sup>nd</sup> cited.

- Obtain by 03-07-2020 by Commissioner, GHMC.

- iv. The GHMC to bring in to operation / strengthen the existing electric crematoriums, plan for more numbers for timely safe cremation and to ensure proper O&M in place. The sense of urgency needs to be understood and be processed

- Action by Commissioner, GHMC.

2. The Director of Health, Telangana is to create a digital platform for timely information on death events, to all District Collectors, DMHOs, Police, for disposal of COVID and suspected deaths to all Districts with concerned Hospitals and to ensure that this is monitored centrally by the Director of Health, Telangana.

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3. As the confirmed and suspected COVID deaths have increased, the GHMC is to keep sufficient ambulances with handlers, PPEs, sanitizing material for transporting to the places of Dead disposal as per SOP, as follows:

- a) Gandhi Hospital: Morning Shift -5 Nos & Night Shift-3 Nos. to be stationed in Hospital premises.
- b) Osmania General Hospital, King Koti, and Chest Hospitals: Morning Shift -2 Nos & Night Shift-2Nos. to be stationed in Hospital premises.
- c) The GHMC may also further deploy based on the trends further and to ensure that the COVID dead, suspected, negative, brought dead or quarantine dead are attended to promptly as per the SOP.
- d) The GHMC to designate one Senior Officer(AMOH) with 2 Assistants and Operators in 2 shifts (Morning and Night) to monitor the movement of Ambulances, Handlers movement systematically from the Govt hospitals to the disposal facilities, duly cross checking that the COVID Dead SOP and safety measures are followed fully and without leaving scope for any delays.

4. Similarly, all the District Collectors shall ensure dedicated teams, ambulances, COVID dead disposal and safety SOP is in place and may utilize funds at their disposal-DMF, HDF, etc.; for this important COVID dead disposal process.

5. The Director Medical Education, Telangana to explore the possibility to keep an in-situ Electric/Gas/Diesel State-of-Art Incinerator and within the Gandhi Hospital and Osmania General Hospital premises as per norms, which can facilitate for Unclaimed bodies disposal and also a Bio Medical Waste disposal facility, with a proper O&M facility.

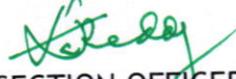
6. For any emergencies related to COVID-19 in GHMC area, the citizens may call 040-21111111.

7. Therefore, the Commissioner, GHMC, Hyderabad / Director of Medical Education, Telangana, Hyderabad are requested to follow the guidelines scrupulously.

**ARVIND KUMAR**  
**PRINCIPAL SECRETARY TO GOVERNMENT**

To  
The Commissioner, Greater Hyderabad Municipal Corporation, Hyderabad.  
The Director of Medical Education, Telangana, Hyderabad.  
SF/SC

//FORWARDED BY ORDER//

  
SECTION OFFICER