

GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT

O/o the Commissioner & Director of
Municipal Administration, TS, Hyd.

ENDORSEMENT

No.e-320319/2021/H2

19/04/2021

"A copy of the Minutes of the Teleconference by the Principal Secretary to Govt., MA &UD Dept. on 19.04.2021 regarding Covid Management in ULBs is hereby communicated for necessary action and strict compliance".

**DR N SATYANARAYANA IAS
DIRECTOR OF MUNICIPAL
ADMINISTRATION**

To

All the Municipal Commissioners in the State.

Copy to the RDMA's of Hyderabad and Warangal for information and necessary action.

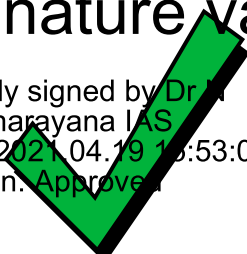
Copy to all the Addl. Collectors LBs in the State for information and necessary action.

Copy to the Collectors & District Magistrates in the State for favour of information.

Copy submitted to the Principal Secretary to Govt., MA & UD Dept, Telangana, Hyderabad for kind information.

Signature valid

Digitally signed by Dr N
Satyanarayana IAS
Date: 2021.04.19 15:53:07 IST
Reason: Approved



Minutes of the Teleconference by the Prl Secy., MAUD on 19.04.2021**Time:** 10.40 AM**Subject:** Covid Management in ULBs**Participants:**

1. Commissioner & Director of Municipal Administration
2. All the Commissioners of Municipal Corporations in the State
3. All the Additional Collectors (LBs) in the State
4. All the Special Officers
5. All Municipal Commissioners in the State

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The Principal Secretary to Govt has held a teleconference with all the Commissioners / Municipal Commissioners in the State, Additional Collectors (LBs) / Special Officers at 10.40 AM on 19.04.2021 and emphasized the need for Special Sanitation Drive to deal with the special circumstances arising on account of the surge in Covid 19 cases in the State. The following are the specific instructions:

I. Burial grounds management:

- All ULBs are expected to ensure decent burial facilities by proper management of dead bodies;
- Municipal Corporations and bigger municipal towns should have a review of existing facilities in liaison with the Additional Collectors (LBs) and ensure respectable and proper arrangements for efficient disposal of dead bodies;
- There should not be any queuing / lining up of dead bodies for cremation at any point of time and suitable arrangements should be in place accordingly;
- In case of necessity upgrade facilities in other graveyards so that burden is reduced on prime graveyards and there would be no waiting period for disposal of dead; and
- There also should be a Nodal Point Officer to coordinate with District Hospitals and with other authorities

(Action: All MCs & Addl Commnrs (LBs))**II. Special Sanitation efforts:**

- There should be visible improvement on sanitation front
- Instructions issued on 09.04.2021 shall be followed scrupulously
- Additional Collectors (LBs) shall coordinate the situation at micro level
- Spraying of disinfectants shall be taken up intensively and regularly with a visible impact to the citizens
- There should be specific contingencies to meet the emergencies

(Action: All MCs & Addl Collectors (LBs))

III. Debris clearance:

- Special Sanitation drives shall be taken up to keep the cities clean;
- Clear the piled-up garbage mounds in the cities and vicinities, if any, immediately and within two days, and before the Srirama Navami on 21.04.2021;
- Once cleared, disinfect the area and see that no such reoccurrence of piling up of garbage;
- Eliminate all Garbage Vulnerable Points and open garbage points in the city;
- Garbage lifting capacity of the city should match with daily generation so that there is no accumulation of garbage at any point of time;

(Action: All MCs & Addl Collectors (LBs))

IV. Logistical arrangements:


- Keep sufficient stocks of disinfectant materials by local procurement duly following the norms;
- No leave of absence shall be granted to any Municipal Staff, unless under special circumstances;
- Budget requirements for special sanitation drives can be met from the Pattana Pragathi funds.

(Action: All MCs & Addl Collectors (LBs))

IV. Handling of Social Media complaints:

- All Commissioners / Municipal Commissioners shall make effective use of Social media platforms like Twitter and WhatsApp for redressal of grievances and dissemination of proper information;
- All Commissioners / Municipal Commissioners should follow the Hon'ble Minister / Principal Secretary to Govt. / CDMA and respond to the grievances with proper response and action taken photographs in respect of the grievances posted by the citizens

(Action: All MCs & Addl Collectors (LBs))


Prl Secretary to Govt.
19/4.

To
All the participants (through CDMA)

Copy to the OSD to Hon'ble Minister