

**GOVERNMENT OF TELANGANA  
MUNICIPAL ADMINISTRATION DEPARTMENT**

***O/o Commissioner & Director of  
Municipal Administration,  
640-A.C Guards, Hyderabad-4***

**C I R C U L A R**

**Roc.No.e277220/2020/A1,**

**Dt:23/12/2020**

Sub:P.S., - M.A. Dept., - C&DMA - Establishment – Municipal Commissioners –  
Securing Annual Property Returns (APRs) from all the Municipal  
Commissioners in the State for the year ending 2020 – Reg

Ref: Circular Memo No. 695/Ser.C/2006, dt. 12.10.2006 of Chief Secretary to  
Government, AP., Hyderabad

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The attention of the all the members of services governed by  
Telangana Municipal Administration Services Rules and Telangana Municipal Sub-  
ordinate services rules are invited to the reference cited and directed to furnish  
their Annual Property Returns as required under Sub Rules 7 of Rule 9 of APCS  
(Conduct Rules 1964) adopted to Telangana State, in the prescribed proforma  
(Copy enclosed) immediately for the year ending 2020 on or before  
January/2021, failing which suitable disciplinary action will be initiated against  
them as per the instructions of the Government and rules in force.

Further, the other service members who are holding the post of  
Municipal Commissioner on O.D/ownpay/deputation basis as on 01.01.2021 shall  
submit their Annual Property Returns for the year ending 2020, to their  
respective Municipal Commissioners from where their services have been drawn  
on O.D/Own Pay/Deputation basis as Municipal Commissioners.

Further, the Regional Director-Cum-Appellate Commissioners of  
Hyderabad and Warangal regions shall ensure that all the Municipal  
Commissioners working under their administrative control have issued similar  
instructions to all the employees of their ULBs except last grade services for  
submission of their Annual Property Returns for strict compliance of the  
Government orders.

**Sd/- DR N SATYANARAYANA IAS  
COMMISSIONER AND DIRECTOR OF MUNICIPAL ADMINISTRATION**

To:

1. All the Municipal Commissioners in the State working in Municipalities/  
Municipal Corporation (except GHMC).
2. All the Regional Director-Cum-Appellate Commissioners in the state.

3. All the officers of this office.
4. All the Officers who belongs to T.S., Municipal Administration Service working with MEPMA, Hyderabad.

Copy submitted to the Principal Secretary to Government, M.A. & U.D. Department, T.S., Hyderabad.

Signature valid

Digitally signed by Dr M  
Satyanarayana IAS  
Date: 2020.12.23 15:52:46 IST  
Reason: Approved

