

**PROCEEDINGS OF THE COMMISSIONER & DIRECTOR OF
MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT
TELANGANA :: HYDERABAD**

PRESENT:: Dr. B. JANARDHAN REDDY, IAS.,

Commissioner and Director of Municipal Administration

Procs.No.724/2015-H2.

Dt:16-02-2015

Sub: Municipal Administration Department – Sanitation -**Training on City Sanitation Plan Preparation from 18th – 20th February 2015 at Emerald Hall, Marriott Hotel & Convention Centre, Tank Bund Road, Hyderabad** – Nominated for the training – Request to attend - Regd.

Ref: Lr. dated: 30.01.2015 from Mr.Dirk Walter, Senior Advisor, GIZ, New Delhi.
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ORDER:

In the reference read above, the Senior Advisor, German International Cooperation (GIZ), New Delhi has informed that GIZ as part of its Support to the National Urban Sanitation Policy in coordination is organizing a training program on '**Preparation and Implementation of City Sanitation Plans**' in coordination with the MA&UD Department, Govt of Telangana and Ministry of Urban Development, Govt of India. The objective of the program is to train 10 selected ULBs and state level officers on City Sanitation Plan as mandated under Swachh Bharat Mission.

2. In this connection, the following **36** members are nominated to attend the above training from 18th – 20th February 2015 at Emerald Hall, Marriott Hotel & Convention Centre, Tank Bund Road, Opposite Hussain Sagar Lake, Hyderabad 500080. The participants shall make their own arrangement for Travel and Accommodation.

Sl. no	Name of the ULB	Name	Designation	Mobile No.
1	Mahbubnagar	Sri B.Srinivas	Commissioner	9849905920
2		Sri Madhusudhan	Dy.EE	9849906807
3.		Syed Moinuddin	Sanitary Inspector	9849908015

4	Siddipet	Sri K. V. Ramana Chary	Commissioner	9505507241
5		R.Laxman	Dy.EE	9505507242
6.		Sri N.Krishna Reddy	Sanitary Inspector	9505507245
7.	Manchiryal	Sri T. Venkanna	Commissioner	9849905886
8.		Sri. J. Santhosh	AEE	8008802677
9.		Sri Maheshwar Reddy	Sanitary Inspector	8885886298
10	Jagityal	Sri V. Surender	Commissioner	9849905877
11.		Sri Ramchander	Dy.EE	9849906699
12.		Sri Venu Madhav	Sanitary Inspector	9000012145
13	Nalgonda	Smt Alivelu Mangatayaru	Commissioner	9849905911
14		Sri Laxma Naik	Dy.EE	9849908027
15		Sri G.Venkatesh	SWM Spl.	9849722127
16	Tandur	Sri V.Gopaiah	Commissioner	9849905909
17		Smt K.Sukrutha Reddy	Env.Eng	7893166711
18		Sri N.Srinivas	AEE	9849908972
19	Siricilla	Sri B. Suman Rao	Commissioner	9849905879
20		Sri Raghu	Env.Eng	9885800139
21		Sri Ravi Kumar	AEE	9849906335
22	Khammam	Sri Venu Manohar	Commissioner	9701385465
23		Sri Swaroopa Rani	Dy.EE	9959066388
24		Sri Janardhan Reddy	Sanitary Inspector	9959024568
25	Karimnagar	Sri Shankar	Dy.EE	9849906697
26		Smt. Premalatha	SWM Spl.	9849907528
27		Sr iB. Raj manohar	Sanitary Inspector	9849907545
28	Adilabad	Sri Nagamalleshwar Rao	Commissioner (FAC)	9849906718
29		Sri Srinivas	Dy.EE	8341162333
30		Sri Ayaz	Sanitary Inspector	9849907851
31	O/o C&DMA	Smt. P. Anuradha	Additional	9849903246

			Director	
32	O/o C&DMA	Sri S.Srinivas Reddy	Joint Director	9849908508
33	O/o TMEPMA	Sri K. Vidyadhar	AMD	9701385102
34	O/o Engineer in Chief (PH)	Sri S. Narsimha Reddy	Ex.Engg	9849906304
35	O/o C&DMA	Sri K. Sudhakar	Team Leader, CCBP	9849905760
36	O/o C&DMA	Sri S.A.Basheer	SWM Spl.	9966196325

3. Therefore, the above nominated officers are directed to attend the above training program on **18th - 20th February 2015 at Emerald Hall, Marriott Hotel & Convention Centre, Tank Bund Road, Opposite Hussain Sagar Lake, Hyderabad**, Phone- 040 2752 2999 without fail. The attendance of the above officers will be collected from the training venue. Participants will be awarded with certificates. For further details you may contact S.A.Basheer, 9966196325 or Mr.V.Venugopal, 9989655574.

**Sd/- B.Janardhan Reddy
Commissioner & Director**

Encl; Agenda of the Training

To

All the Participants.

Copy to CE (PH) for information and necessary action

Copy to RDMA of Hyderabad and Warangal Regions

Copy Submitted to the Principal Secretary, MA&UD Department, Govt of Telangana, Hyderabad for information

Copy to Dirk Walther, Senior, Advisor, GIZ, B5/2, Safdar Jung Enclave New Delhi-110029

Copy submitted to Principal Secretary to Govt , MA&UD Department, Govt of Telangana


for Commissioner & Director

AGENDA

Training on preparation of City Sanitation Plan

Venue: **Emerald Hall, Marriott Hotel & Convention Centre, Tank Bund Road, Hyderabad**

Date: 18th -20th February 2015

Day 1 – 18th Feb. 2015

Time	Topic	Details
09:30 – 10:10	Introduction	Welcome address by Mr. Dirk Walther, Project Director "Support to the National Urban Sanitation Policy II", GIZ India
		Welcome address by Dr. Suresh Rohilla, Programme Director Water Management, Centre for Science and Environment, Delhi
		Keynote address by Mr. Janardhan Reddy IAS, Commissioner & Director of Municipal Administration Department
		Introduction to the Training Programme
		Self-introduction of participants
10:10 - 10:25	Coffee / Tea break	
10:25 -12:30	Session 1: Relevance and added values of the CSP	Introductory movie
		Introductory lecture I: Essentials of CSP
		Action learning: Corner Game
12:30 - 13:30	Lunch	Introductory lecture II: Essentials of CSP
13:30 – 15:30	Session 2: Key issues of urban sanitation and septage management	Presentation: Combined key issues in sanitation and septage management. Group work in 4 smaller groups Presentation and discussion of group work results
15:30 – 15:45	Coffee / Tea break	
15:45 – 17:30	Session 3: Requirements for implementation of a CSP	Presentation: Institutional, organizational, and managerial requirements for implementation of a CSP Group work on analysis of situation in the home cities of participants Presentation and discussion of group work results

Day 2 – 19th Feb. 2015

Time	Topic	Details
10:00 – 10:15	Recap	Recap of previous day
10:15 – 10:30	Short input: Steps of the CSP process	
10:30-12:00	Session 4: Stakeholder and CSTF Part I	Presentation: Stakeholder analysis and CSTF establishment Action Learning: Continuum Walk Exercise Part I: Stakeholders identification
12:00 – 12:15	Coffee / Tea break	
12:15 – 13:30	Session 4: Stakeholder and CSTF Part II	Exercise Part II: Stakeholder Analysis and CSTF establishment Wrap-up
13:30 – 14:40	Lunch	
14:30 – 16:00	Session 5: Secondary Data collection Part I	Presentation: Baseline data as important elements of Status Report Exercise Part I: Identification of required data Wrap-up
16:00 – 16:15	Coffee / Tea break	
16:15 – 17:15	Exposure to Case examples from the ground	Expert talk/Market place (tbd)
17:15 – 17:30	Wrap-up of the day	
19.30	Invitation to a formal dinner to all participants	

Day 3 – 20th Feb. 2015

Time	Topic	Details
9:15 – 9:30	Recap	Recap of previous day
09:30 – 10:45	Session 5: Secondary Data collection Part II	Exercise part II: Data sources and challenges Wrap-up
10:45 – 11:00	Coffee / Tea break	
11:00 – 11:45	Session 6: Preparation of Status Report	Introduction to Status Report Template Open round of questions
11:45 – 12:30	Session 7: Handholding Process for CSP Preparation	Session together with state representatives about next steps and support and reporting mechanisms for cities
12:30 – 13:00	Feedback and Wrap-up	Smilies evaluation Feedback to content and methods Suggestions for next trainings
13:00 - 13:15	Closing ceremony and Certificates	Votes of thanks by Mr. Janardhan Reddy IAS, Commissioner & Director of Municipal Administration Department
13:15 – 14:15	Lunch	