

MUNICIPAL ADMINISTRATION DEPARTMENT

**Office of the Commissioner & Director of
Municipal Administration, Hyderabad**

CIRCULAR

Roc.No.2679/2016-M1,

Dated:04.05.2016

Sub:- VLT – **EASE OF DOING BUSINESS** – Digitization of Land Records –
Collection of Vacant Land Tax and Improvement of Revenue –
Necessary action for collection of Vacant Land Tax – Certain
information called for – Reg.

Ref:- 1.Minutes of the meeting held on 02.04.2016 at Mini conference
hall conducted by C&DMA, T.S., Hyderabad.
2.This office Circular Roc.No.2679/2016-M1, Dated:11.04.2016.
3.This office Circular Roc.No.2679/2016-M1, Dated:18.04.2016.
4.This office Circular Roc.No.165/2016-M1, Dated:30.04.2016.

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The attention of all the Commissioners of ULBs in the State is invited to the subject and references cited, wherein in the reference 2nd cited, all the Commissioners of ULBs were directed to take necessary actions to ensure identification of vacant lands, assess and computerization of all vacant lands data and to bring them in to tax net by 20.04.2016 and also directed to evince personal interest to complete the entire process by 31.05.2016 without fail.

2. Accordingly, vide reference 3rd cited, all the Commissioners of ULBs in the State were requested to furnish the information in the prescribed proforma. But no report is received so far. Further in the reference 4th cited, in view of circumstances, instructions were issued to take up computerization of VLT data and complete the same by 15.04.2016 without fail.

3. Therefore, all the Commissioners of the ULBs are once again requested to furnish the information in the following proforma to know the status of work in progress as it is one of the items among Ease of Doing Business (EODB) and shall complete the task within the time:-

(P.T.O)

Sl. No	Name of the ULB	No. of VLT assessments as on 31.03.2016		Whether CED provided GIS base plans duly identifying and assigning the unique Nos. of all VLT properties	Whether TPO/TPBO contracted to CED for obtaining plans.	If not reasons for not obtaining	If yes No. of VLT properties identified on the ground as per GIS based plan.		Whether letter addressed to Sub-Registrar to furnish data in form-B for knowing VLT owner and date of letter.
		Nos.	Area Extent (Sq.Ft)				Nos.	Area Extent (Sq.Ft)	
1	2	3(a)	3(b)	4	5	6	7(a)	7(b)	8

Date on which the information received from Sub-Registrar	No. of properties Identified from the data received from Sub-Registrar.		Total No. of VLTs identified (Col.7+10)		Whether the data computerised in e-Suvidha	If so No. of Assessment data computerised.	No. of Spl. Notices issued	Total amount of Demand on VLT arrived	Remarks
	Nos	Area Extent (Sq.Ft)	Nos	Area Extent (Sq.Ft)					
9	10(a)	10(b)	11(a)	11(b)	12	13	14	15	16

Sd/-P.ANURADHA
ADDITIONAL DIRECTOR

To
All the Municipal Commissioners in the State
(through the RDMA's concerned)

All the Revenue Officers / Revenue Inspectors / UDRIs
(through the Municipal Commissioners concerned).

Copy to all RDMA's in the State to ensure to complete the task by all the ULBs in their respective regions and furnish consolidated report.

Copy to the Project Manager, e-Suvidha is requested extend his co-operation.

Copy to M/s. CED with a request to provide Maps as desired.

//t.c.f.b.o.//

G. Ullasrao
SUPERINTENDENT