

MOST IMMEDIATE

**GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT**

O/o the Election Authority and
Commissioner & Director of
Municipal Administration,
TELANGANA, Hyderabad.

URGENT CIRCULAR

Roc.No.527/2014/H-I

Dated:04.02.2015

Sub: Mpl Admn Dept- Conduct of elections to ULBs in 2014-Constitution of
Ward Committees in Municipal Corporations/Municipalities/
Nagarpanchayats- Certain instructions issued -Reg.

- Ref: 1. This office Cir.Roc.No.524/H-1/2014 Dt.15.07.2014
2. This office Cir.Roc.No.527/H-1/2014 Dt.15.07.2014
3. This office Cir.Roc.No.524/2014/H-I Dt:29.09.2014
4. Lr.No.FGG/MA&UD/REP/48/2015, Dt.22.1.2015 received from the
Secretary, Forum for Good Governance, Hyderabad addressed to the
Government and copy marked to this office.

The attention of the Commissioners of Nizamabad, Karimnagara and Ramagundam Municipal Corporations is invited to the reference 1st cited, wherein instructions were issued to take immediate action to complete the process of constitution of Ward Committees within three months from the date of first meeting of the Municipal Corporation i.e., 03.07.2014.

2. Similarly the attention of the Municipal Commissioner, of (53) Municipalities / Nagarpanchayats is invited to this office circular 2nd cited, wherein they were instructed to take immediate action to complete the process of constitution of Ward Committees within three months from the date of first meeting of the Municipalities i.e., 03.07.2014.

3. Though the three months time from 03.07.2014 is expired by 03.10.2014, no information has been received from the Commissioners of ULBs on the constitution of Ward Committees. As ascertained from the office of the RDMA's of Hyderabad and Warangal, that except the Municipal Commissioner, Bodhan, no other Municipal Commissioners have taken action to constitute the process of Ward Committees.

4. In the reference 3rd cited, since most of the Municipal Commissioners are new to the duties and functions of Municipal Commissioner, a work shop was conducted in the conference hall of C&DMA on 15.10.2014 and imparted orientation and training about the procedure to be followed for constitution of Ward Committees. In the training programme C&DMA has instructed all the MCs of the ULBs to complete the constitution of Ward Committees before the end of 31st December-2014.

5. In the reference 4th cited, Sri M.Padmanabha Reddy, IFS (Retd), Secretary, Forum for Good Governance, Hyderabad informed the Government that as per Section 5-B, C, D of Municipalities Act, 1965, a Ward Committee shall be constituted for each ward of the

Municipality within three months from the date of first meeting of the Municipal Council after ordinary elections to the Municipality, the same applies to Constitution of Area Sabha and Ward Sabha. He has also informed the Government that Elections to Municipalities were held few months back but Ward Committees and Area Sabhas are yet to be constituted. He has finally requested the Government to issue suitable instructions to the concerned for constitution of Ward Committees and Area Sabhas and Ward Sabhas in all the Municipalities where they are not constituted.

6. Therefore, all the Commissioners of Municipal Corporations/Municipalities/Nagarpanchayats are requested to report immediately the action taken on constitution of Ward Committees, Area Sabhas and Ward Sabhas as per the instructions issued in the reference 1st and 2nd cited.

7. If no action is taken so far for constitution of Ward Committees, Area Sabhas and Ward Sabhas, all the Municipal Commissioners of ULBs are directed to explain the reasons for not Constituting of the same. They are also directed to take immediate necessary action as per the circular instructions issued in the reference 1st and 2nd cited for Municipal Corporation and Municipalities/Nagarpanchayats respectively and complete the process of Ward Committees and report the compliance to this office in due course.

8. They are also informed that if any lapse is noticed in Constitution of Ward Committees the Municipal Commissioners concerned will be held personally responsible and suitable disciplinary action will be initiated against them for non-compliance of the provisions of Constitution of India and Municipal Laws.

9. The RDMA's of Hyderabad and Warangal are requested to personally review this item during their monthly review meetings and ensure that all the MCs where elections were held should complete the Constitution of Ward Committees, Area Sabhas and Ward Sabhas as per the provisions of APM Act and AP Municipal Corporation Act. They are also requested to submit a monthly report in the matter to this office till the constitution of Ward Committees, Ward Sabhas and Area Sabhas.

Sd/- Dr.B.Janardhan Reddy
Commissioner & Director


To

The Commissioners of Nizamabad, Karimnagar and Ramagundam Municipal Corporations.

All the Municipal Commissioners of (53) Municipalities/Nagarpanchayats as per the list enclosed.

Copy to the Regional Directors cum Appellate Commissioners of Municipal Administration of Hyderabad and Warangal.


for Commissioner & Director


4.2.15