

**GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT**

**Office of Commissioner & Director of
Municipal Administration, Hyderabad**

CIRCULAR

Roc.No.937/2016-M1,

Dated:18.06.2016

Sub:- C & DMA – Taxes & Non-Taxes – Revenue improvement – GIS based Taxes & Non-Taxes improvement – Conducting GIS based property tax survey in 37 ULBs - Instructions to take up Survey on Water charges and D&O Trades – Format communicated – Instructions to engage services of College Students – Regarding.

Ref:- 1.This office Circular Roc.No.937/2016.M1, Dated:04.04.2016 addressed to the Commissioners of 8 ULBs
2.Minutes of the meeting held on 13.04.2016 at 11.00 A.M. in Hyd.
3.This office Circular Roc.No.937/2016-M1, Dated:16.4.2016.
4.Minutes of the meeting held on 27th & 28th of May, 2016 at O/o C&DMA.
5.This office Circular Roc.No.937/2016-M1, Dated:10.6.2016.
6.This office Circular Roc.No.937/2016-M1, Dated:17.6.2016.

* * *

In continuation of this office Circular vide reference 6th cited, it is to inform that during the Video Conference convened by C&DMA on 18.06.2016, certain Municipal Commissioners have informed that the format containing 105 columns for conducting GIS based survey is little lengthy in which the information relating to 25 assessments per day may not be possible and that the College Students engaged in conducting survey are requesting for payment of remuneration for the work being performed by them.

2. Though the format is a little lengthy, the C&DMA during the said Video Conference has expressed that the data can be captured and computerized at a time and the un-assessed and under-assessments can be brought into tax net and the demand can be increased.

3. The undersigned has explained the reasons and importance for capturing and computerization of data at a time and directed to deploy three Students in each of the team with a remuneration of upto Rs. 5/- per each assessment per student as per their feasibility, who shall cover each of the items viz. Property Tax, Water Supply & D & O Trade etc. in the respective allotted teams, one followed by the other (OR) to deploy additional teams so as to cover at the rate of 20 assessments by each team instead of 25 assessments. The expenditure towards remuneration of the students may be met from the General funds of the ULBs duly following the procedure. The Municipal Commissioners shall explore option of utilizing the services of Engineering Staff viz., Fitter, Lineman etc. for Water Tax and Sanitary Jawans for and for D&O Trade license.


(PTO)

4. The Municipal Commissioners of all the ULBs are therefore directed to take necessary action to complete the GIS based taxation survey in the prescribed 105 columns format and capture and computerize the same in e-Suvidha module on a daily basis without fail.

Sd/- M.DANA KISHORE
COMMISSIONER & DIRECTOR

To
The Commissioners of 37 old e-Suvidha ULBs (list enclosed).
The Revenue Officers / Sanitary Inspectors or incharge Sanitary Inspectors of
37 old e-Suvidha ULBs **through Municipal Commissioners concerned.**
Copy to the Regional Directors of Warangal & Hyderabad with a request to
constitute a team for monitoring progress.
Copy to the Superintendent, B-Section (e-Suvidha).
The Project Manager, e-Suvidha, Hyderabad.

//t.c.f.b.o//

G. Uma Prakash
SUPERINTENDENT


37 e-Suvidha ULB's	
S.No	ULB
1	Adilabad
2	Bellampally
3	Bhainsa
4	Kagaznagar
5	Manadamarri
6	Manchiryal
7	Nirmal
8	Khammam
9	Kothagudem
10	Palwancha
11	Yellandu
12	Jagityal
13	Karimnagar
14	Korutla
15	Ramagundam
16	Sircilla
17	Janagam
18	Bhongir
19	Miryalaguda
20	Nalgonda
21	Suryapet
22	Bodhan
23	Kamareddy
24	Nizamabad
25	Armur
26	Medak
27	Sadasivapet
28	Sangareddy
29	Siddipet
30	Zaheerabad
31	Gadwal
32	Mahaboobnagar
33	Narayanapet
34	Wanaparthy
35	Vikarabad
36	Tandur
37	Warangal