

**PREVENTION OF SWINE-FLU /**  
**MOST URGENT**

GOVERNMENT OF TELANGANA  
 MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT

**Memo No.794/F.I/2015-1.**

**Dated: 21.01.2015.**

**PESHI**

**21 JAN 2014**

**C. & D.M.A.**  
**Govt. of Telangana**

Sub: MA & UD Dept., - Health & Sanitation - Prevention & control measures for spreading of Swine-Flu in Urban Local Body areas - Instructions - Reg.

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The Commissioner & Director of Municipal Administration, Telangana State and Commissioner of Greater Hyderabad Municipal Corporation are aware that recently Swine-Flu is spreading in the State which needs to be addressed with some proactive measures so that the residents of Municipal areas do not become victims of this virus.

2. The H1N1 flu is also known as Swine-Flu, Swine-Flu is contagious and spreads in the same way as the seasonal flu. Swine-Flu is transmitted from person to person by inhalation or ingestion of droplets containing virus from people sneezing or coughing; it is not transmitted by eating cooked pork products. The following are the symptoms and measures of preventions of Swine-Flu(H1N1 flu):

**Swine-Flu symptoms:**

- cough
- fever
- sore throat
- stuffy or runny nose
- body aches
- headache
- chills
- fatigue

**Prevention:**

- i. An infected Swine Flu person shall stay at home to avoid spreading disease to others.
- ii. Wash your hands thoroughly. Use soap and water, or if they're unavailable, use an alcohol-based hand sanitizer. Flu viruses can survive for two hours or longer on surfaces, such as doorknobs and countertops.
- iii. Contain your coughs and sneezes. Cover your mouth and nose when you sneeze or cough. To avoid contaminating your hands, cough or sneeze into a tissue or the inner crook of your elbow.
- iv. Avoid contact. Stay away from crowds if possible.
- v. Reduce exposure within household. If a member of a household has swine flu, designate only one household member to be responsible for the ill person's personal care.

3. The Commissioner & Director of Municipal Administration, Telangana State and Commissioner of Greater Hyderabad Municipal Corporation, Hyderabad are therefore instructed to give necessary instructions to the Commissioners of all Municipalities and Municipal Corporations in the State and Zonal Commissioners / Deputy Commissioners in the Greater Hyderabad Municipal Corporation area to sensitize the masses on causes of Swine Flu and its above said prevention measures by involving the community i.e., Self Help Groups, Slum Level Federations, Town Level Federations, Print Media, Electronic Media, Elected Representatives, School

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Children and women groups e.t.c., so as to restrict spreading of Swine Flu in their respective Urban area. A week long drive shall also be conducted in the City/Towns in the following manner:

- i. Display hoarding/posters/banners and distribute hand outs on causes of Swine Flu and its prevention.
- ii. Identify sensitive places i.e., mass gatherings, markets and bus stands and Railway Stations and sensitize the people.
- iii. Building awareness in public at large about the cleanliness of houses / premises and Swine Flu.
- iv. Display of message of cleanliness through sign boards at public places / markets.
- v. Organizing rallies on prevention and control of Swine Flu.
- vi. River / Lake / Water Bodies side waste cleaning.
- vii. Cleaning of Toilets in Government buildings / Hospitals / Schools.
- viii. Removal of Debris and garbage heaps in public places / road sides.
- ix. Educating School Children about Swine Flu prevention measures.
- x. Organizing Ward Level / slum level meetings and create awareness on Cleanliness, personal hygiene and hand wash.

4. Further apart from the above, a special sanitation drive shall also be taken up to ensure the **City/Town is clean and tidy**:

- i. Desiltation of the drain shall be done up to sill level.
- ii. Clearing of water from stagnation points.
- iii. Regular Chlorination of drinking water and residual chlorine shall be maintained in between 0.2 to 0.3 ppm.
- iv. Cleaning of Slaughter houses and markets shall be taken up.
- v. All the heads of Offices/Institutions shall be instructed to clean their over head tanks/toilets/premises and replacing the dirty buckets/jugs e.t.c., existing in the toilets.
- vi. Cleaning of drains (100%) and to ensure zero garbage backing at vulnerable slums and other areas. De-silting/De-weeding Storm water drain & drains, Nalas.
- vii. Lifting of debris mounds on road margins and other places and may be sent to low lying areas.
- viii. Jungle clearance (removal of unwanted bushes), mounds to be cleaned.
- ix. The official teams formed for monitoring shall record the leakages of water supply pipe lines if any during their field visits and brought to the notice of the Municipal engineer, so as to arrest them on war foot basis.
- x. IEC (Information, Education and Communication) activities through pamphlets, posters, media, slide in cinema halls, banners, wall posters, wall writings. Scrolling in electronic media etc. should be taken up.

5. In order to prevent the incidence of the above diseases, the following guidelines are once again reiterated to all the Commissioner of Municipalities and Municipal Commissioners in the State for strict compliance:

- i. All the Urban Local Bodies in the State shall open control rooms immediately.



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- ii. MHO/ Sanitary Supervisor/ Sanitary Inspector/ Health Assistant shall be appointed as a Nodal Officer for collecting data and analyzing relevant surveillance reports and ensuring appropriate follow up action.
- iii. House-to-House surveillance to be conducted on daily basis.
- iv. Scrolling in the T.V. channels about DOs, DONTs regarding prevention of Swine flu.
- v. Exhibition of slides regarding preventive measures in Cinema Halls.
- vi. Giving the message of measures to be taken for prevention of the diseases through handbills, pamphlets, posters and banners.

6. The Commissioner & Director of Municipal Administration, Telangana State and Commissioner of Greater Hyderabad Municipal Corporation, Hyderabad are requested to issue necessary instructions to the Commissioner of Municipalities and Municipal Corporations and Zonal Commissioner/Deputy Commissioner in the GHMC area to scrupulously follow the above instructions and furnish compliance report to the Government.

**M.G. GOPAL,**  
PRINCIPAL SECRETARY TO GOVERNMENT

**To**

The Commissioner and Director of Municipal Administration,  
Telangana State, Hyderabad.

The Commissioner, Greater Hyderabad Municipal Corporation, Hyderabad.

**Copy to:**

All the Commissioners of Municipalities and Municipal Corporations in the  
State through the Commissioner and Director of Municipal Administration.

P.S. to Prl. Secy. to C.M.

P.S. to Prl. Secy. to Govt., MA & UD DepARTMENT.

Sf/Sc.

// FORWARDED :: BY ORDER //

*K. Nurali Khan*  
**SECTION OFFICER**