

**URGENT/MOST IMPORTANT**

**MUNICIPAL ADMINISTRATION DEPARTMENT**

*Office of the Commissioner & Director of  
Municipal Administration, T.S., Hyderabad*

C I R C U L A R

Roc.No.32/e-Suvidha/2014- II

Dt.26-06-2015

Sub: eSuvidha Computerisation Project - Hardware & Software Maintenance-  
Change of IT Maintenance Agency - Instructions Issued on Vendor Transition-  
Reg.

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All the Commissioners/Municipal Commissioners in the State are hereby informed that this office has issued notification of award to M/s Mars Telecom Ltd, Hyderabad in consortium with M/s Cache Peripherals Ltd, Hyderabad as IT Agency for e-Suvidha project Maintenance by replacing the existing agency i.e., eCentric Solutions Pvt Ltd in consortium with M/s Spectacle Infotek Ltd.,

2. In this connection, all the Commissioners/Municipal Commissioners are hereby requested to personally supervise the vendor transition (handing over all the IT infrastructure supplied under eSuvidha project to the new vendor) i.e., from 'M/s eCentric Solutions Pvt Ltd to 'M/s Mars Telecom Ltd., in consortium with M/s Cache Peripherals Ltd'. Further, it is to inform that the Commissioner/Municipal Commissioner is authorized to sign 'Assets Handover/Takeover certificate (pro-forma enclosed) after due physical verification of assets and coordinate installation of landline at DDC's as per contract. This activity needs to be completed by 30-06-2015 and submit compliance report.

Encl: Annexure-I

Sd/- Smt. P. Anuradha  
Additional Director

  
for Commissioner & Director

To

All the Commissioners / Municipal Commissioners of ULBs in the State.

Copy to: All Regional Director-Cum-Appellate Commissioners in the State with a request to monitor this important activity under their jurisdiction.  
M/s eCentri Solutions Pvt Ltd in consortium with M/s Spectacle infotek Ltd.  
with a request to handover the assets to the new vendor.

M/s Mars Telecom ltd., in consortium with M/s Cache Peripherals Ltd., with a request to take up the activity immediately under the supervision of respective ULB commissioner.

Annexure -1

Asset Handing Over Challan from M/s eCentric Solutions Pvt Ltd & Spectacle Infotek Ltd Consortium & Takeover by M/s Mars Telecom Ltd., consortium with M/s Cache Peripherals Ltd.(in triplicate)

Name of the Municipality / ULB :

Address :

Location Type : ULB ☐ / DDC ☐ / SDC ☐

Date of Handover & Takeover :

S.No.	Name of Equipment	Equipment Code	Quantity	Equipment in Good condition (Y/N)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Name & Signature of  
eCentric-Spectacle  
Infotek Ltd.  
representative with seal  
*and contact. No.*

Name & Signature of  
Authorized officer of  
ULB / Municipality /  
C&DMA Office with  
official seal

Name & Signature of M/s  
Mars Telecom Ltd.,  
representative with seal  
*and contact. No.*